

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B⁺⁺) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

TENDER NOTICE

[FOR WEBSITE]

Sealed quotations are invited from the competent persons, having experience in catering business / running restaurant / maintaining canteen of educational institution to run Students' Cheap Canteen, Teachers' Canteen and Staff Canteen.

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ANNEXURE – A

Tender Document

Terms and Conditions of the Tender

1. The tender should be submitted for the College/Hostel students.
2. The tender must be unconditional. The tender form shall accompany documents relating to (a) proof of experience in this line of trade, (b) proof towards financial ability (c) PAN no. (d) GST no. & (e) Trade & Food license to undertake the work. The rate of item shall be submitted in prescribed Tender paper and such rate should be inclusive of all taxes, charges etc.
3. The sealed tenders shall be submitted on or before 27.09.2022 on all working days between 11 A.M. to 3.00 P.M. at the Office.
4. The tender will be opened on 28.09.2022 at 3.00PM at the College. The tenderers may remain present at the time of opening of tenders.
5. The College Authority reserves the right to accept or reject any/ all quotation (s) without assigning any reason and shall not be bound to accept the lowest quotation.
6. The tenure of the contract will be initially for **two years**. The tenure may be terminated at the discretion of the College authority with one month's notice.
7. The caterer shall abide by the rules framed by the College authority and approved by the competent authority for management and running of the canteen.
8. The standard and quality of food items shall have to be maintained. Penal measures including termination of the contract may be taken against deterioration in the size and quality.
9. The caterer shall arrange for furniture for keeping commodities and also for use of his own men. He will also arrange utensils for cooking, serving etc.
10. The caterer shall remain responsible for the safe custody and repair of the college property entrusted to him for running the canteen.
11. The caterer will have to pay Rs.1000 as rent per month at the beginning of each month, failing

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which the College authority may terminate the agreement.

12. The College may revise the rates from time to time.
13. The caterer will keep the canteen open from 10 A.M. to 5 P.M. daily on working days. The College reserves the right to modify the timing.
14. The caterer will keep the canteen neat and clean and will do nothing which may cause insanitation in and outside the canteen.
15. No increase in the rates of the food items will be permitted without the approval of the college authority.
16. The caterer shall notify the articles of food stuff along with price thereof as per rate chart and display the same at a suitable place in the canteen.
17. The authority will arrange for the following facilities on rent:-
 - a) Canteen Accommodation.
 - b) Table, Chair and Bench for customers.
 - c) Water
 - d) Electricity.
18. The caterer shall pay for consumed electricity as per prevailing CESE rate.
19. The caterer shall provide the staff engaged in the Canteens with Uniforms as will be specified by the College.
20. The caterer whose tender will be accepted shall be required to execute a formal agreement within the period as may be stipulated in the acceptance letter.
21. The caterer whose tender will be accepted shall be required to procure and produce necessary licences before the execution of the agreement.
22. Price mentioned in Annexure – C is indicative of maximum admissible price.
23. The price of the food articles shall be quoted as per the format of Annexure – B.
24. The tender paper shall be submitted in sealed cover bearing dated signature of the tenderer on all pages. The sealed cover should be super-scribed with the name of the canteen for which the tender has been submitted.

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25. The detailed particulars under Annexure – B shall be filled up by the tenderer and be enclosed along with the tender paper.

ANNEXURE - B

1. Name :

2. Address for communication :

3. Details of experience in trade :

(to be supported with documents)

4. Details of financial status :

(to be supported with documents)

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Signature

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TENDER PAPER FOR FOOD ARTICLES

Sl. No.	FOOD ARTICLES	RATE (inclusive of all taxes)
1	Meals consisting of fine Rice (150gm), Dal, Mixed vegetable curry, Potato Fry & Curd.	
2	Egg Curry (2 pieces)	
3	Fish Curry (75 gm/piece) – Ruhi/Katla/Charapona	
4	Chicken Curry (100 gm.)	
5	Mutton Curry (100 gm.)	
6	Veg. Fried Rice (150 gm.)	
7	Plain Roti (3 pieces) with Sabji	
8	Puri (4 pieces) with Sabji	
9	Mixed Vegetable Curry (100 gm.) for Roti/ Puri	
10	Veg. Tarka (100 gm.)	
11	Egg Tarka (100 gm.)	
12	Masala Dosa (standard size)- per piece	
13	Doi Bora (standard size)	
14	Egg Moghlai	
15	Egg Roll	

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16	Chicken Roll	
17	Veg Momo (5 pieces) with soup	
18	Non veg Momo (5 pieces) with soup	

19	Egg Chowmin (200 gm.)	
20	Veg Chowmin(200 gm.)	
21	Chop/Singara	
22	Rajbhog/ KesharBhog (sweet)	
23	Sweet Curd (100 gm.)	
24	Tea	
25	Coffee	
26	Butter Toast/ Jam Toast (Bread 4 slices)	
27	Egg Toast/ French Toast (Bread 4 slices)	
28	Omlete (single)	
29	Omelete (double)	

It is certified that we are quoting the above prices as per terms and conditions laid by the Bijoy Krishna Girls' College, Howrah in Annexure – A.

Name of the Caterer:

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Signature:

Address:

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Maximum Admissible Price

Items	Rate
1. Meals consisting of fine Rice (150gm), Dal, Mixed vegetable curry, Potato Fry & Curd.	Rs. 40/-
2. Egg Curry (2 pieces)	Rs. 20/-
3. Fish Curry (75 gm/piece) – Ruhi/Katla/ Charapona	Rs. 35/-
4. Chicken Curry (100 gm.)	Rs. 35/-
5. Mutton Curry (100 gm.)	Rs. 100/-
6. Veg. Fried Rice (150 gm.)	Rs. 50/-
7. Plain Roti (3 pieces) with Sabji	Rs. 20/-
8. Puri (4 pieces) with Sabji	Rs. 20/-
9. Mixed vegetable curry (100 gm.) for Roti/Puri	Rs. 15/- (per plate)
10. Veg Tarka (100 gm.)	Rs. 20/-
11. Egg Tarka (100 gm.)	Rs. 30/-
12. Masala Dosa (standard size)	Rs. 30/- (per piece)
13. Doi Bora (Standard size)	Rs. 30/- (2 pieces)
14. Egg Moglai	Rs. 30/-
15. Egg Roll	Rs. 20/-
16. Chicken Roll	Rs. 30/-
17. Veg Momo (5 pieces) with soup	Rs. 25/-
18. Non veg Momo (5 pieces) with soup	Rs. 30/-
19. Egg Chowmin (200 gm.)	Rs. 30/- (per plate)
20. Veg Chowmin (200 gm.)	Rs. 25/- (per plate)
21. Chop/Singara	Rs. 5/- (per piece)

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22. Rajbhog/ Kesharbhog (sweet)	Rs. 10/- (per piece)
23. Sweet Curd (100 gm.)	Rs. 15/-
24. Tea	Rs. 6/- .
25. Coffee	Rs. 10/-
26. Butter Toast/ Jam Toast (Bread 4 Slices)	Rs. 20/-
27. Egg Toast/ French Toast (Bread 4 Slices)	Rs. 25/-
28. Omlete (Single)	Rs. 10/-
29. Omlete (Double)	Rs. 20/-

