

Bijoy Krishna Girls' College, Howrah

A NCTE and NAAC accredited (B⁺⁺) College

5/3 Mahatma Gandhi Road Howrah - 711101

Name of Work: Providing Hostel Mess Services in Bijoy Krishna Girls' College, Howrah
5/3 Mahatma Gandhi Road Howrah 711101

Earnest Money: Rs. 50,000/- (Refundable)

Period of Contract: 1 Year (Extendable with lesser or similar period based on college requirement and performance of agency)

Eligibility Criteria:

1. The tenderer should be an Income tax assesses (latest Income Tax return should be enclosed).
2. The tenderer should have experience in running a hostel mess or canteen. Documentary evidence, such as an experience certificate, issued from the concerned institute/office, should be furnished.
3. The tenderer should have valid food/trade license and G.S.T. certificate.

General Terms & Conditions:

1. There shall be no repetition of vegetables in Lunch and Dinner and also on the subsequent days. (Menu of the vegetable shall be determined by the Hostel Mess & Canteen Management Committee of the College in consultation with the caterer with a provision to change as per need.
2. The portion of meals provided in Breakfast, Lunch and Dinner shall be on demand.

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3. Initially the contract will be awarded for a period of 12 months from the date of signing the agreement.
4. The Hostel Mess & Canteen Management Committee will assess the performance of the agency before completion of tenure. After reviewing, if the performance of the agency is found to be satisfactory, the contract may be considered for renewal for next year with mutual consent.
5. College reserves the right to accept or reject the tender without assigning any reason whatsoever. The contract may be terminated after giving one-month notice by the College. In case Contractor wants to terminate the contract, they have to give minimum two months' notice
6. The premises of the Hostel Mess and Canteen Services will be used for the purpose for which the allotment will be made and not for any other purpose without the written permission of the Competent Authority.
7. No person with any adverse police record will be allowed to work in the Hostel Mess.
8. Mess bill will only be raised against the actual breakfast & meals served.
9. Any change like timing of operation, rate of items and any addition of item(s) to be included in the Hostel Mess and Canteen Services in future will require the prior permission of the College.
10. The College shall not be the party in case any dispute takes place between the Contractor and their employees
11. Menu may change as per discussion with the Hostel Mess and Canteen committee with vendor. Hostel Mess & Canteen committee will evaluate the

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quality of food and the materials used for preparation of the food and will have the right to impose suitable fine/penalty in case of unsatisfactory service.

12. The food served by the caterer has to be prepared in clean and hygienic and safe conditions as per the menu and healthy sanitary methods.
13. Mess workers should strictly follow covid protocol and must wear mask, gloves, cap, cooking hats, etc.
14. Caterer should wash and maintain dining hall, hand-wash area, dish wash area etc. in highly clean conditions, caterer should also provide hand sanitizer and hand wash.
15. The caterer should collect the garbage from the kitchen, dining-hall, dish-wash area and dispose of the same every morning. The surrounding should be kept clean and hygienic by the caterer.
16. After every meal (breakfast, lunch and dinner) all the plates, glasses, spoons and other cutlery are to be cleaned in soap solution and hot water and dried and kept ready for the next meal by the caterer. The caterer must use cleaning material of high quality.
17. Any tender without the EMD will be considered as Non- responsive and will be summarily rejected.
18. While quoting the rent, the tenderer should consider all applicable taxes such as GST and duties on purchases and any other applicable taxes and duties levied by the State and Central Government or any other authority.

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Mess Charges:

Breakfast: Rs.

Lunch: Rs.

Dinner: Rs.

Monthly Rate: Rs.

Sample List of Items (Menu): For Hostel Mess

	Breakfast	Lunch	Dinner
Mon-Wed-Fri	Veg Sandwich, Tea/Coffee	Rice, Dal, Roti, Sabji, Curd	Roti, Sabji, Dal, Rice, Chutney
Tue-Thur-Sat	Bread Butter/Jam, Tea/Coffee	Rice, Dal, Roti, Fish Curry/Veg Curry	Roti, Sabji, Dal, Rice, Chutney
Sun	Puri, Aloo, Tea/Coffee	Rice, Dal, Roti, Veg/Non Veg Curry	Roti, Sabji, Dal, Rice, Chutney