

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B++) College

5/3, MAHATMA GANDHI ROAD, HOWRAH - 711 101.

Ref: BKC/042/03/26

Date: 14/08/2026

NOTICE INVITING TENDER FOR CANTEEN SERVICES

Tender Start Date: 14.08.2026 Last Date for Submission: 24.08.2026

Bijoy Krishna Girls' College, Howrah invites sealed tenders from eligible and experienced agencies/persons for operating the College Students' Canteen and supplying food items to the College Hostel, on the terms and conditions mentioned below. The College shall provide the designated canteen space. No expenditure towards operation of the canteen shall be borne by the College.

The successful bidder shall maintain high standards of food quality, cleanliness, hygiene and service. All food shall be prepared and served in hygienic conditions using good-quality ingredients. The canteen premises, utensils, furniture and surrounding area shall be kept clean at all times.

The contractor and all workers engaged in the canteen shall wear clean and appropriate dress/uniform, hair covering and footwear, and shall maintain personal hygiene. No worker shall be engaged without proper identity documentation. Aadhaar/valid identity proof of all workers shall be submitted to the College before deployment.

The contractor shall comply with all applicable statutory requirements, including food-safety, labour and other regulations. The contractor shall be responsible for the conduct, wages, safety and statutory obligations of all workers engaged by him/her. The College shall not be responsible for any claim arising from employment of such workers.

The canteen shall remain open during the timings prescribed by the College and shall provide the approved food items at reasonable rates. The contractor shall display the rate list prominently in the canteen and shall not charge more than the approved rates without prior written permission of the College.

The contractor shall supply food to the College Hostel as and when required by the College, at the rates and specifications accepted by the College. Quality, quantity and timely supply shall be the sole responsibility of the contractor.

The bidder shall submit the filled-in application, quoted rate list and declaration in the prescribed format, along with copies of relevant documents and valid identity/address proof. The College reserves the right to verify the credentials of the bidder and to accept or reject any tender without assigning any reason.

The tender must reach the College on or before 24.08.2026. Late submissions shall not be entertained. The decision of the competent authority of the College regarding selection of the contractor shall be final and binding.

Karali Mitra

Teacher-in-Charge
Bijoy Krishna Girls' College
Howrah

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TERMS AND CONDITIONS

1. The contractor shall operate the canteen at his/her own cost and risk.
2. The College shall provide the designated canteen space; the contractor shall maintain it in good and hygienic condition.
3. The contractor shall arrange all cooking equipment, utensils, consumables, manpower and other requirements necessary for operation, unless otherwise specifically agreed in writing.
4. The contractor shall not sublet, transfer or assign the canteen contract to any other person.
5. No intoxicating substance, tobacco product or other prohibited item shall be sold or consumed within the College premises.
6. The contractor shall not engage any person whose conduct or presence is considered unsuitable by the College. The College may require removal of any worker for valid administrative or disciplinary reasons.
7. The contractor shall immediately remove waste and ensure proper disposal without causing nuisance, foul smell or obstruction.
8. Any damage caused to college property by the contractor or his/her workers shall be repaired or compensated by the contractor.
9. The College may inspect the canteen, food items, kitchen and records at any time.
10. The contract may be terminated for breach of terms, poor quality, unhygienic conditions, overcharging, misconduct or other valid reasons, subject to the applicable terms of the agreement.

DOCUMENTS TO BE SUBMITTED

The applicant shall submit self-attested copies of the following documents along with the tender application:

1. Aadhaar Card / valid Government-issued Identity Proof of the applicant.
2. PAN Card.
3. Address Proof of the applicant/firm.
4. Trade Licence / appropriate registration certificate
5. FSSAI Registration/License
6. GST Registration Certificate
7. Experience Certificate/Proof of previous experience in running a canteen, catering or food-service establishment, if available.
9. List of workers proposed to be engaged, along with their Aadhaar/valid identity proof.
11. Duly filled and signed Application Form.
12. Duly filled and signed Rate List (Annexure-2).
13. Signed Declaration accepting all the terms and conditions of the tender

ANNEXURE – 1: APPLICATION FORM

Name of Applicant/Firm: _____

Address: _____

Mobile No.: _____ Email: _____

Aadhaar/ID No.: _____

Previous experience in canteen/food service: _____

Details of supporting documents enclosed: _____

I/We hereby agree to abide by all the terms and conditions of the tender and undertake to provide canteen and hostel food services in a hygienic, efficient and disciplined manner.

Date: _____

Place: _____

Signature of Applicant: _____

Name: _____

**LIST OF ITEMS FOR RUNNING STUDENTS' CANTEEN/TEACHERS' CANTEEN
AND STAFF CANTEEN**

SL. NO	DESCRIPTION OF FOOD ITEMS	QUANTITY/ SIZE	RATE	REMARKS
1	Aloo Paratha made with fresh vegetables	Standard		
2	Biscuits of registered companies in sealed packets**	Singles		
3	Boiled Egg **	-		
4	Bread Toast with Omelet (2 pieces of Bread)**	-		
5	Bread Toast with Butter (2 pieces of Bread) **	-		
6	Cake**			
7	Chicken Pakora with bone (25 gms per piece)	1 pc		
8	Chicken Pakora with bone (25 gms per piece)	1 plate (6 pcs.)		
9	Chicken Pakora without bone (25 gms per piece)	1 pc		
10	Chicken Pakora without bone (25 gms per piece)	1 plate (6 pcs.)		
11	Chilli Chiken with bone (25 gms per piece)	1 plate (6 pcs.)		
12	Chilli Chiken without bone (25 gms per piece)	1 plate (6 pcs.)		
13	Cholar Daal/Ghugni with Puri/Luchi (standard size)	2 pcs. Per plate		
14	Cholar Daal/Ghugni with Puri/Luchi (standard size)	Extra single pc		
15	Chowmein – Veg**	150 gms/plate		
16	Chowmein – Egg**	150 gms/plate		
17	Chowmein – Chicken	150 gms/plate		
18	Coffee with milk/without milk**	80ml. cup		
19	Cookies made of standard company **	Per piece		
20	Dahi of reputed company (sweet/sour) **	Per cup		
21	Dosa – Plain	Per plate		
22	Dosa – Masala	Per Plate		
23	Fruit Juice (Tetra pack/can of standard company) **	Per pack		
24	Fried Rice – Veg	150 gms/plate		
25	Fried Rice – Egg	150 gms/plate		
26	Fried Rice – Chicken	150 gms/plate		
27	Ice-Cream of reputed company **	-		
28	Lassi of reputed company in tetra pack **	-		
29	Mineral water of reputed company	-		
30	Momo – Veg	1 plate (6 pcs.)		
31	Momo – Chicken	1 plate (6pcs.)		
32	Omelet – single egg **			

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SL. NO	DESCRIPTION OF FOOD ITEMS	QUANTITY/ SIZE	RATE	REMARKS
33	Omelet – double egg **			
34	Paneer Pakora – 25 gms per piece	1 plate (6 pcs.)		
35	Paneer Pakora – 25 gms per piece	1 pc		
36	Paratha with ghugni/aloor dum (standard size) **	Per plate		
37	Pasta	15 gms/plate		
38	Rice Thali – Veg – rice/dal/sabji-2/chatni/papar **			
39	Rice Thali – Egg – rice/dal/sabji-1/egg-2/chatni/papar **			
40	Rice Thali – Fish – rice/dal/sabji-1/fish-1/chatni/papar **			
41	Rice Thali – Chicken – rice/dal/sabji-1/chicken-3 pieces/chatni/papar **			
42	Rice Thali – Mutton – rice/dal/sabji-1/mutton-3/chatni/papar **			
43	Roll – Chicken **			
44	Roll – egg **			
45	Roll – egg-chicken **			
46	Roll – mutton **			
47	Roll – egg-mutton			
48	Roll – veg with mash potato **			
49	Roti – Tawa with sabji/ghoogni-2 piece per plate **			
50	Sandwich – 2 slices of sandwich bread – veg			
51	Sandwich – 2 slices of sandwich bread – chicken			
52	Tea **	80ml. cup		
53	Soft drinks of reputed company **			